

Fresno Unified School District
Technology, Networks & Internet Services Employee Acceptable Use Policy

Employee: _____ Site: _____

The Fresno Unified School District (FUSD) provides technology, networks and Internet services for the specific and limited purpose of achieving the district's goals and accomplishing its educational and organizational purposes. All other activities are prohibited. FUSD technology, networks and Internet services remain at all times the property of the district. Employees must comply with FUSD Board Policies 0440.1 and its supporting Administrative Regulations.

Use of district technology, networks, and Internet services does not create any expectation of privacy. The district reserves the right to search and/or monitor any information created, accessed, sent, received, and/or stored in any format by any district employee on district equipment or any equipment connected to the district's network.

Passwords, which allow access to networks, data, and hardware, need to be protected at all times. Employees are not to disclose confidential information, such as student information, to unauthorized individuals.

Users may encounter material they interpret as controversial, inappropriate, or offensive. It is impossible to completely control the content. It is the users responsibility not to access such material.

The following are **examples** of inappropriate uses that are prohibited:

- Anything prohibited by law, district or school rules
- Using obscene language or intentionally accessing or possessing obscene or pornographic material, as defined in subdivision (a) of Penal Code Section 313.
- Harassing, insulting or attacking others
- Using another person's password or distributing another person's password
- Sending or displaying intimidating, hostile, offensive, or hate related material
- Accessing another person's computer, folders, work, or files without their consent
- Possession or use of any tools designed for probing, monitoring, or breaching the security of the network or infecting the network with a virus
- Using the network for non-school related bandwidth intensive activities such as network games and the downloading of music **or** video files or serving as a host for such activities
- Using the network for commercial purposes
- Violating copyright laws
- Participating in non-district approved forums, chat rooms, or exchanges
- Using district equipment for non-district related purposes
- Advertising or promoting non-district commercial endeavors
- Activities that would subject the district or the individual to criminal, civil or administrative liability

Board Policies 0440.1 and its supporting Administrative Regulations can be obtained from your principal, supervisor, or at the following Web site: <http://www.fresno.k12.ca.us/technology/bp>

Employees in violation of FUSD Board Policy 0440.1 and its supporting Administrative Regulations will be subject to disciplinary action up to and including dismissal.

I have read, understand, and agree to comply with, the above stated district policy (Board Policies 0440.1 and their supporting Administrative Regulations).

Employee Signature

Date